

LIAISON MEMORANDUM NUMBER 08-09

To: Agency Liaison Officers

From: Cindy Rougeou
Executive Director

RE: Rehired Retirees

Date: May 6, 2008

Agencies who hire retirees must complete specific LASERS forms concerning that employment.

Within five business days of employing a retiree, Form 10-02 *Reemployment of Retiree* must be submitted to LASERS. This form indicates the option chosen by the employee and allows for proper payment of the employee. Failure to timely submit the form will result in the retiree being overpaid or not receiving the proper benefit check. Overpayments require LASERS to reclaim funds from the employee, resulting in inconvenience or hardship.

When a retiree terminates employment, Form 10-02B *Reemployed Retiree Certification at End of Employment* must be filed. This form is due within five business days of the termination. Again, failure to timely submit the form results in improper payments.

Thank you for your understanding. If you have additional questions, please contact a LASERS Member Services Representative at (225) 922-0600 in the Baton Rouge area, or statewide toll-free at (800) 256-3000.

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Cindy Rougeou, Executive Director